



# **LEHIGH COUNTY HUMAN RELATIONS COMMISSION**

## **AGENDA**

### **December 9, 2025**

#### Preliminary Agenda Items

- Call to order
- Roll call
- Announce meeting is recorded for public record and that Commissioners' cameras should be turned on for roll call and whenever there is a vote
- Citizen's Input on Agenda Items

#### Old Business

- Accept minutes from the previous meeting
- More Human Relations Ordinance passages throughout the area
- Training update
- Logo update – discussion on actions
- Update on complaints that have been brought forth (#2025-6 & #2025-8)
- MOU with Allentown on HRC – discussion on actions
- Update on the LCHRC Rules and Procedures Committee

#### Executive Session

#### New Business

- Motion to Recognize a Deemed Resignation of a Member of the Lehigh County Human Relations Commission
- Decide 2026 meeting dates to comply with Sunshine Act for advertisement in newspaper
- Potential vote on new complaint(s)

#### Closing Agenda Items

- Citizen's Input (on Non-Agenda items)
- LCHRC announcements
- Motion to adjourn

## **Motion to Recognize a Deemed Resignation of a Member of the Lehigh County Human Relations Commission**

### **Background:**

Lehigh County Administrative Code §704E, which governs the Human Relations Commission, states that “Any Commission member missing three (3) meetings in a row or missing more than three (3) meetings in a twelve (12) month period will be deemed as having resigned their position as Human Relations Commissioner, and the remainder of their term will be filled by appointment in accordance with this section.”

JoAnna Armstrong, a Commissioner whose term commenced on August 1, 2024 and expires on July 31, 2026, has missed meetings on September 10, 2024, December 11, 2024, February 11, 2025, September 9, 2025, and November 11, 2025. While the September 2024 absence occurred more than 12 months ago, the four other absences from meetings occurred within a 12-month period.

Based on these absences, the Commission may find that this Commissioner is deemed to have resigned from her position and declare the position vacant. This may be accomplished by Motion.

Commissioner Armstrong has been provided notice of this possible motion and the reasons supporting it.

### **Motion**

I move to deem that Commissioner Armstrong has resigned as a Commissioner from the Lehigh County Human Relations Commission based on her four absences in the twelve-month period from December 2024 through November 2025.

The resignation creates a vacancy in the position with a term expiring July 31, 2026, and notice of the vacancy will be sent to the County Executive.

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Do I have such a motion? Second?

Voice vote unless not unanimous and then roll call vote.